

~ PLEASE NOTE ~

The Governing Board Measure Q Adhoc Subcommittee met prior to the Board Meeting at 4:00 p.m., in Room 443, located at 4000 Suisun Valley Road, Fairfield, California 94534.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES

January 21, 2015

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, January 21, 2015, in the Administration Building 600, Denis Honeychurch Board Room, at 4000 Suisun Valley Rd, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Yashica Crawford led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

A. Marie Young, President  
Michael A. Martin, Vice-President  
Monica Brown\*  
Sarah E. Chapman, Ph.D.  
Denis Honeychurch, J.D.  
Pam Keith  
Rosemary Thurston  
Naser J. Baig, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

*\*Arrived after roll call.*

Others Present:

Roger Clague, Chief Technology Officer  
Wade Larson, D.M., Associate Vice President, Human Resources  
Shirley Lewis, J.D., Chief Student Services Officer  
Leigh Sata, Executive Bonds Manager  
Leslie Minor, Ph.D., Vice President, Academic Affairs  
Michael Wyly, Academic Senate President  
Yashica Crawford, Ph.D., Chief of Staff

4. APPROVAL OF AGENDA

*Transforming Students' Lives!*

Dr. Jowel Laguerre, Superintendent-President, made the following corrections to the Agenda:

1. Item 13.(n) on page 33. Additional details for the budget modification was included as follows: The reason for this reduction is because the Solano College Small Business Development Center (SBDC) is responsible for a percentage of the summer intern hired through Humboldt State University. The period of hire was ten weeks, and the intern worked 10 hours per week. The amount of the cost share was \$271.00. The budget modification also reflects an increased cost match for Solano Community College. During the first half of calendar year 2014, the program was overspent in relationship to the match.
2. Item 13.(o) on page 37. Estimated Fiscal Impact should read “\$76,014.16 Measure Q Bond”

**The following changes are requested to be made to the Non-Consent Agenda**

- Item 15.(c) on page 18, 69, 70, 71, and 73. The word “Interim” has been struck from the cover sheet and Contract for Services
- Item 15.(c) on page 73, number 9.3. Text should read “...Upon forty-five (45) days...”
- Item 15.(c) on page 71, number 3. Per Board request, the following addresses the responsibility for the following programs and activities at the end of the year:
  - AB 86: Workforce Development and Continuing Education.
  - I-BEST: Vice President for Academic Affairs.
  - Academic Success Center: Vice President for Academic Affairs.
  - CCPLS (Pathway to Law School): Dean of Social and Behavioral Sciences and Vice President for Academic Affairs.
  - Foster Youth: Associate Dean of Financial Aid and Student Services
  - Student Success and Support Program: Vice President of Student Services.
  - Academy for College Excellence (ACE): Vallejo Center Dean and Vice President for Academic Affairs.
  - Enrollment Management: Vice President of Student Services.
  - Work with Vallejo City Unified School District: Vallejo Center Dean
  - Serve on Superintendent Cabinet: Not Applicable
- Item 15.(g) on page 87. The text should read as follows: “It is recommended that the District’s 2015-2016 nonresident tuition fee be established at \$200 per unit”...
- 15.(j) page 113 instead of “xxx”

Moved by Trustee Thurston and seconded by Trustee Keith to approve the Agenda as amended. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Young recognized Jim DeKloe regarding union issues. Addressed proposal for BA in biomanufacturing was not approved, but MiraCosta College (our partner for 20 years) was approved. We expect a full articulation as students will be able to attend without losing credits. Commended Diane White and Yashica Crawford for their support of the proposal. In terms of faculty, morale is low. Napa Valley took \$19 million from its reserve to give full time faculty a 4% raise and part time faculty 8% raise. The SCC Faculty Union filed an unfair labor practice charge against SCC for regressive bargaining and violating labor law. We have reached impasse and have a mediator. The Union position is that the district has funds when there is an administrative need, but not a faculty need.

Board President Young recessed the Regular Meeting at 6:41 p.m.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator  
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Public Employee Performance Evaluations  
Chief Student Services Officer  
Vice President, Academic Affairs  
Vice President, Finance and Administration  
Superintendent-President
- (d) Conference with Real Property Negotiator  
Properties:  
Northgate Office Park, N.W. Corner Turner and Ascot Parkways, Vallejo, CA  
Belvedere Property, 1400, 1401, 1500, 1501 Sonata Drive, Vallejo, CA  
2000 North Village Parkway, Vacaville, CA  
Negotiating Party: Leigh Sata, Executive Bonds Manager

7. RECONVENE REGULAR MEETING

Board President Young reconvened the Regular Meeting at 8:05 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Young reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Young reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Young reported that the Board discussed Public Employee Performance Evaluations for the following: Chief Student Services Officer, Vice President, Academic Affairs; Vice President, Finance and Administration, and Superintendent-President in Closed Session, and no action was taken.

Board President Young reported that the Board held Conference with Real Property Negotiator in Closed Session, and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

The ASSC does not have a Governing Board senator at the moment, so Student Trustee Nasir Baig provided the report.

The ASSC has had two meetings so far this semester, and at yesterday's meeting we were very fortunate to have former Assemblyperson Mariko Yamada visit us and speak about herself and her work as a public servant. Ms. Diane White also visited us to talk about her new position as Vice President of Student Success

This is the spring semester, so ASSC Elections are underway. We are currently accepting declarations of candidacy. Members of the ASSC have been speaking about student government in classes and we are looking to hold multiple events throughout the semester to raise awareness about ASSC and the importance of student participation on campus.

The ASSC has also been undergoing extensive self-examination regarding the management of our finances and the scope of our rights as an associated student organization. In particular we have been researching implementation of a student transportation fee (California Education Code §76361) and the usage of a student body center by an associated student organization (California Education Code §76365). To assist us in this endeavor we are considering hiring a consulting firm that specializes in matters pertaining to student governments in California.

(b) Academic Senate

Academic Senate President Michael Wyly presented the report. He expressed thanks to faculty who have served on Senate. During the first meeting at Flex Cal, the Senate discussed and updated its goals. Representatives from ASCCC, David Morse and Kale Braden, provided a training on 10+1. He expressed his thanks to Dr. Laguerre and Dr. Minor for attending. Senate

ongoing goals include: plan for CID compliance and future ADTs over the next academic year. Senate President Wyly met with curriculum chair, Curtis Brown, to support these efforts. The Senate will work with HS outreach through established task forces. The Senate will continue with student success, including common assessment and common multiple measures. The Senate is planning for open forum to inform the college of the progress. Senators continue to support accreditation process to assemble a steering committee. Michael Wyly, Melissa Reeve, and Dr. Minor will attend the ASCCC Accreditation Institute in February and ACCJC training in April. The Senate is currently working to identify 2 programs that would benefit from discontinuance policy and pilot it. The work group for Peer Review developed an initial draft of peer review at SCC and will develop tentative calendar to extend into next year. The Senate is supporting the SCC branding campaign – committed to support its implementation. President Wyly is working with Roger Clague to remain Title V compliant on Shared Learning and the development of technology plan. President Wyly is working toward efforts with statewide academic senate to host a CTE listening forum in February at SCC. Local academic senate is committed to assessment and working to establish our own to provide a model for others campus wide. At Flex Cal he presented the “Dare to Declare” initiative as a call to action to colleagues to participate. Shared portion of the presentation that included components of the completion agenda. Trustee Young asked about CTE workshop, and Michael will inform Board when it will take place.

(c) Shared Governance Council

Dr. Leslie Minor reviewed agenda from today’s meeting. Dr. Laguerre provided an update on BA degree, Andrew Young Foundation, budget items. Roger Clague gave an update on Measure Q ideas for the library. Wade Larsen talked about emergency hire procedure and an updated process. VP Ligioso provided an update on the budget based on proposed State funds. He spoke about factors that go into budget moving forward, both at state and college level.

(d) Superintendent

Dr. Laguerre decided to forgo a report in favor of providing more time to discuss informational items. He commented that in terms of the budget, while the outlook is promising, we need to be mindful of uncertainty in the future. Vice President Ligioso will be providing a more in-depth coverage of the budget at the February 4<sup>th</sup> study session.

11. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Aviation Presentation, Page 1

Dr. Laguerre provided details of the proposed aviation program. Kevin Spoelstra and Rusty Mays were acknowledged as guests and were available to answer questions as needed. A thorough review on the program was shared with staff and a budget was drafted with VP Ligioso. Kelly Penwell will serve as the coordinator. The program will be based in the Workforce Development and Continuing Education unit. Also Dr. Laguerre met with the staff that handles

International students so they can be aware and provide advisement. Current program faculty here included to discuss logistics of the program. Dr. Laguerre yielded questions from the Trustees. Trustee Brown asked about FAA approval for the program and if it will be considered college credit education. Dr. Laguerre clarified that students would also sit for the FAA certification. The curriculum is six-semester long, but this program will be intensive similar to how the programs are provided during the summer. We are also in compliance with Title V in terms of curriculum. Trustee Thurston inquired about other community colleges who are offering the program and whether we have visited them. Sacramento City College currently offers the program in a condensed fashion but we have not visited with them.

To earn the Certificate of Achievement, a student will need to earn 62 college credits. Trustee Martin asked about use of permanent staff time. Dr. Laguerre responded that the budget includes 10% overhead that will be provided to backfill in the Office of Admissions and Records and that can be used also for testing. The Associate Dean has been involved in the discussions and her staff have also been involved. In answering a question of whether SCC is approved to provide the program to Chinese international students, Dr. Laguerre responded that Homeland Security approves the college to receive international students but does not approve every program. Trustee Brown asked about page 7 of the contract and what happens if we do not receive 96 students, and Dr. Laguerre responded that the program will be discontinued. If there is no profit, we will not be moving forward. This will be a 7-year agreement and either party can opt out at any time. A trustee commented that Long Beach discontinued its program, and Dr. Laguerre was asked why we would initiate this one. Dr. Minor shared why the Long Beach City College program was discontinued, as she has previously served as an administrator at the campus. Dr. Minor stated that there was a reorganization of the budget including 12 other CTE programs, and aviation was discontinued due to low completion and high costs. There also was not an international student component attached to it.

We currently have 45 students in our domestic program and due to the hard work of program staff the program has been sustained. Trustee Thurston asked about interpretation of the contract and Dr. Laguerre stated that Dr. and Mrs. Yu provided translation services. Trustee Chapman stated that while we have an agreement on the agenda this evening, we are not currently in contract. President Young asked about Homeland Security and the aviation program and international students screening. The US Embassy provides screenings of students who could pose any potential danger. Dr. Laguerre responded that he will check to verify if this will be a problem for the board. Trustee Young asked if this program had been vetted through other groups on campus. Dr. Laguerre responded that we do not typically do this with an agreement, but the proposal was shared with Shared Governance and with Academic Senate. Trustee Young requested more than one presentation to be provided by staff before making a final decision. The direction of the board has been to ensure legal counsel reviews the agreements, but not to run them through the constituents' groups. Trustee Young asked why the Chinese partner did not appear to present the program as was done with other groups like ICON.

Dr. Laguerre responded that we cannot expect that the international partner would come to present, and Dr. Laguerre and Mr. Paul Chang works on behalf of the college. Mr. Chang's 5% costs are paid by the partners in China. For collection of the funds, we have an agreement to

recruit the students, collect fees, and they will wire the funds to us. We will then issue an I-20 (International Student Department for Admissions and Records) and this will be used to apply for the visa. Trustee Young asked whether counselors will be provided for the students. Dr. Laguerre pointed that the budget currently has funds allocated for a counselor/advisor.

*Presentation is available by request from the Superintendent-President's Office.*

(b) Banking Education Presentation, Page 2

Dr. Laguerre ask for the Board's consideration for SCC to work with Northern Bank to implement a curriculum program. He was approached with a request from an alum of SCC based in Dixon who is interested in working with SCC to implement a curriculum program that is responsive to the needs of the banking industry. Trustee Martin clarified that bankers would come to present classes for credit, and that SCC has offered banking before. We will need to revamp our curriculum and the banking association would help us with this. Trustee Chapman asked if this would fall under the business department and a redesigned curriculum. Trustee Martin asked about the instructors qualifications to teach classes at the community college level. Dr. Laguerre stated that instructors would work with SCC in accordance to current practice. Trustee Thurston acknowledged that we used to have a banking program. The consensus of the Board was that more information would be needed in the near future, but Dr. Laguerre could move forward with the work with Northern Bank.

*The presentation is available by request from the Superintendent-President's Office.*

(c) Memorandum of Understanding between Solano Community College and the Andrew Young Foundation, Page 3

Dr. Laguerre provided a review of the agreement with the Andrew Young Foundation. The Foundation is interested in establishing a partnership with SCC with its base location residing at the Vallejo Center. Trustee Thurston acknowledged the quality of the program but questioned whether a building would be provided. Dr. Laguerre stated that the plans include an allocation of space within the Vallejo Center, and the Foundation is willing to pay rent. Trustee Honeychurch stated that the MOU references a new building and we will provide space. He also commented that the partnership sounds like a well-intentioned program but asked whether we have too many programs going on at SCC. Some board members commented that they reviewed proposal but they do not have enough specifics about what will be going on. Dr. Laguerre commented that there will be job creation and opportunities for global outreach for our faculty and students. Trustee Brown referred to page 10 about partnerships and asked for a change in language that it gives the impression that they are not actually building something designed for them, which is how it is stated. Trustee Brown stated that the concept is good. Dr. Laguerre stated that we will ask for the change in the language. Trustee Chapman wanted clarification on the expectations from SCC with the partnership. She also wanted to ensure that there was engagement of faculty in what we are already doing, but not anything over and beyond (enhancements). Dr. Laguerre clarified that the Foundation will assume the bulk of the expenses. Trustee Chapman asked for Dr. Laguerre to provide talking points for the Board. Dr. Laguerre commented that staff will be

included from the college to assist, but the partnership is meant to be an enhancement and not infringement of their established responsibilities. By consensus, the Board gave Dr. Laguerre permission to move forward. The Board also requested changes be made to page 10 about space allocation and to provide talking points for the Board.

*The presentation is available by request from the Superintendent-President's Office.*

(d) Institutional Effectiveness Grant, Page 11

The Chancellors Office has provided funding to the College of the Canyons to provide technical assistance to institutions interested in receiving support. Based on the recommendations of a technical assistance team, colleges are eligible to receive up to \$150,000 in funding to implement changes for accreditation purposes. The Board provided permission to move forward with submission of informal letter of interest to participate in the program.

(e) Solano Community College District Governing Board How Do We Rate Checklist Summary – Fourth Quarter 2014, Page 12

Results and summary information from the checklist are included in the board agenda.

12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

(a) Resignations to Retire – Mary Theresa Briley and Thomas “Jerry” Kea, Page 16

Moved by Trustee Keith and seconded by Trustee Honeychurch to approve the resignations to retire as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin,  
Trustee Thurston, and Board President Young, Trustee Brown.

NOES: None

ABSENT: None

13. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

(a) Minutes for the Regular Meeting held November 19, 2014, Minutes for the Board Study Session held December 3, 2014, and the Regular Meeting held December 17, 2014. Minutes for the Board Study Session held November 3, 2014 will be approved at the next regular meeting.

(b) Donations – Automotive Technology, Page 17

Human Resources

- (c) Employment – 2014-2015; Gratuitous Service, Page 18

*Finance and Administration*

- (d) Personal Services Agreements, Page 20
- (e) Warrant Listings, Page 21
- (f) Renewal of Agreement with School Services of California, Inc., Page 23
- (g) Contract Award to Professional Asbestos and Lead Services, Inc., for Hazardous Materials Abatement for the Performing Arts Building (B1200) Renovation, Swing Space Project, Page 26
- (h) Contract Award to CA Architects for Professional Services for Vacaville Classroom Building Project, Page 27
- (i) Contract Award to CSW/Stuber-Stroeh Engineering Group, Inc., for Civil Engineering Services for Utility Infrastructure Upgrades, Vallejo Belvedere Site Utility Mapping, Page 28
- (j) Contract Award to RGA Environmental for Hazardous Materials Consulting Services for the Performing Arts Building (B1200) Renovation, Swing Space Project, Page 29
- (k) Contract Award to A Plus Tree, Inc., for Professional Services for A Districtwide Tree Assessment, Page 30
- (l) Contract Award to JLC Contracting Inc., for Vallejo Autotech Building Swing Space Project, Page 31
- (m) Contract Award to Sac Valley Electric for Lighting Design and Installation for the Utility Infrastructure Upgrade Project, Page 32

*Academic Affairs*

- (n) Modification of Sub Award Agreement for the 2014 Small Business Development Center Award, Page 33

*Technology*

- (o) Virtual Desktop (VDI) – Vallejo Center, Page 37
- (p) Virtualization of HP3000 (Legacy) System, Page 50

Moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Consent Agenda as amended. The motion carried unanimously. Trustee Brown ask that item 13.(f) be pulled for further discussion.

14. ITEMS REMOVED FROM CONSENT AGENDA

Item 13.(f) - Trustee Brown commented that she is not approving this item. She does not believe Schools Services of California takes care of community colleges to ensure all of the allocated Resources go where they are supposed to.

Moved by Trustee Honeychurch and seconded by Trustee Keith to approve item 14.(a) (formally 13.(f)) of the Consent Agenda. The motion carried with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin,  
Trustee Thurston, and Board President Young.

NOES: Trustee Brown

ABSENT: None

15. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a) Authorization of Payment for Board Member’s Absence, Resolution No. 14/15-17, Page 53

According to Board Policy No. 1014, Compensation, Payment of Expenses and Benefits, and Education Code 72024(d), “A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board.” Past Board authorization has limited compensation to two absences per calendar year. The proposed resolution will apply only for absences occurring during the 2015 calendar year.

Moved by Trustee Keith and seconded by Trustee Thurston to approve authorization of payment for Board Member’s Absence, Resolution No. 14/15-17 as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Brown, Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice  
President Martin, Trustee Thurston, and Board President Young.

NOES: None

ABSENT: None

Human Resources

- (b) District and California School Employees Association, Chapter 211, 2014-2017 Collective Bargaining Agreement, Page 56

Tentative agreement has been reached between the California School Employees Association, Chapter 211 and the District. CSEA ratified the tentative agreement on December 9, 2014. The administration recommends approval of the agreement.

Moved by Trustee Keith and seconded by Trustee Brown to approve the District and California School Employees Association, Chapter 211, 2014-2017 Collective Bargaining Agreement as presented. The motion carried unanimously.

- (c) Approval of Employment Contract – ~~Interim~~ Vice President, Student Success, Page 69.

This is an employment contract for Diane White, Interim Vice President of Student Success. This position was primarily established to work on the project with Vallejo Unified School District to develop college options for Wall to Wall academies. Diane has a few other projects that she may be working on as well through her assignment. This position is funded through several grants and is a temporary assignment that will work through June 30, 2015 with the possibility of a 6-month extension if there is additional need and if funding is available. The period of the position is January 1, 2015 to June 30, 2015 an extension is contingent upon budget.

Moved by Trustee Keith and seconded by Trustee Thurston to approve the employment contract for the Vice President, Student Success as amended. The motion carried unanimously.

Trustee Chapman made a statement regarding the employment contract with the Vice President of Student Success. She acknowledged that she is aware of the concerns about the way this position came about, and apologized that the hiring for this position did not go the way process dictates. She wanted to acknowledge that the Board received concerns from the Academic Senate President on this position. She further acknowledged that this is a temporary position with an end date. Trustee Brown concurred with Trustee Chapman's statement.

Trustee Brown concurs with Trustee Chapman. Dr. Laguerre was asked by the Trustee about what happens with the duties of the position at the end of June 30<sup>th</sup> 2015. , the following addresses the responsibility for the following programs and activities at the end of the year (as taken from page 71 of the Board materials):

- **AB 86:** Workforce Development and Continuing Education.
- **I-BEST:** Vice President for Academic Affairs.
- **Academic Success Center:** Vice President for Academic Affairs.
- **CCPLS (Pathway to Law School):** Dean of Social and Behavioral Sciences and Vice President for Academic Affairs.
- **Foster Youth:** Associate Dean of Financial Aid and Student Services

- **Student Success and Support Program:** Vice President of Student Services.
- **Academy for College Excellence (ACE):** Vallejo Center Dean and Vice President for Academic Affairs.
- **Enrollment Management:** Vice President of Student Services.
- **Work with Vallejo City Unified School District:** Vallejo Center Dean
- **Serve on Superintendent Cabinet:** Not Applicable

(d) Revised Job Description, Vice President, Student Services, Page 75

This position is being financially supported by the reallocation of salaries and benefits of a vacant position. The last accreditation team expected the College to establish leadership encompassing the entire student services unit to provide unified services for students. Therefore establishing this position will allow us to better serve the needs of the students.

Discussion – This is a position that we are bringing back and are using the funds saved from an employee who has retired and student success initiative funds. Salary and benefits from a retiree. Position has a lot of mandates to manage and to ensure we have the support that is needed. As detailed from an accreditation visit, this was an area that we are not performing well in and we should address leadership in this particular area. Although this was not a recommendation, we must address so that it does not turn into one.

Moved by Trustee Honeychurch and seconded by Trustee Thurston to approve the revised job description for the Vice President, Student Services as presented. The motion carried with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin,  
Trustee Thurston, and Board President Young.

NOES: None

ABSENT: Trustee Brown

Finance and Administration

(e) Contract Authorization and Signatures for District Bank Accounts, Resolution No. 14/15-18, Page 78

Moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the contract authorization and signatures for District bank accounts, Resolution No. 14/15-18 as presented. The motion carried with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin,  
Trustee Thurston, and Board President Young.

NOES: None

ABSENT: Trustee Brown

(f) District Authorized Signatures Signing Authority, Resolution No. 14/15-19, Page 83

Board approval was requested to change District authorized signatures per the official signature form and Resolution No. 14/15-19.

Moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the District Authorized Signatures Signing Authority, Resolution No. 14/15-19 as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin,  
Trustee Thurston, and Board President Young.

NOES: None

ABSENT: Trustee Brown

(g) Establishment of the Non-Resident Tuition Fees for 2015-2016, Resolution No. 14/15-20, Page 87

Moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Establishment of the Non-Resident Tuition Fees for 2015-2016, Resolution No. 14/15-20 as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin,  
Trustee Thurston, and Board President Young.

NOES: None

ABSENT: Trustee Brown

Academic Affairs

(h) Resolution Proclaiming February 2015 as Career and Technical Education Month at Solano Community College, Resolution No. 14/15-21, Page 92

A resolution proclaiming February 2015, as Career Technical Education Month at Solano Community College is presented

Moved by Trustee Thurston and seconded by Trustee Keith to approve the Resolution Proclaiming February 2015 as Career and Technical Education Month at Solano Community College, Resolution No. 14/15-21 as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin,  
Trustee Thurston, and Board President Young.

NOES: None

ABSENT: Trustee Brown

- (i) Aviation Agreement between Solano Community College District and Huameijiadai Investment Management Company, LTD., and United States Education Foundation, Inc., Page 95

An agreement between Solano Community College District identified as “SCCD” and Huameijiadai Investment Fund Management Company, Ltd., identified as “Huameijiadai” and the United States Education Foundation identified as “USEF” is in place to provide certificate training courses to international students from China in basic aircraft maintenance technologies. The agreement may be terminated by providing the other parties with 60-day notice in writing stating reason for termination.

This agreement has been vetted by legal counsel.

A copy of the agreement is available in the Office of the Superintendent-President.

Moved by Trustee Chapman and seconded by Trustee Brown to approve the Aviation Agreement between Solano Community College District and Huameijiadai Investment Management Company, LTD., and United States Education Foundation, Inc., as presented. The motion did not pass with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig - No.

AYES: Trustee Brown, Trustee Chapman, Vice President Martin

NOES: Trustee Keith, Trustee Honeychurch, Trustee Thurston, Trustee Young

ABSENT: None

Question from Trustee Chapman of whether the “no” vote kills the project totally, or will we seek additional information. President Young asked for additional details, similar to how ICON was presented. It seems as though we are rushing into things. Dr. Laguerre should bring back additional details at a later time. Trustee Chapman asked when those that voted against would have a time to voice their concerns. Trustee Brown commented under Robert’s Rules, those that voted “no” are the only ones that can bring it back. For understanding, is the intent to make a motion today to provide additional information? Trustee Honeychurch stated that more information is needed and will talk with the Superintendent-President. Trustee Keith confirmed that the project is not dead. Student Trustee Baig made a parliamentary inquiry that agreed with Trustee Brown and wanted to entertain a motion that the Trustees revisit the item when additional information is received. The Trustees agreed.

### Student Services

- (j) Resolution Proclaiming February 2015 as Black History Month at Solano Community College, Resolution No. 14/15-22, Page XX

A Resolution proclaiming February 2015 as Black History Month at Solano Community College is presented for approval.

Moved by Trustee Honeychurch and seconded by Trustee Thurston to approve the Resolution Proclaiming February 2015 as Black History Month at Solano Community College, Resolution No. 14/15-22 as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Brown, Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin, Trustee Thurston, and Board President Young.

NOES: None

ABSENT: None

16. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

Human Resources

- (a) Resolution Electing to be Subject to Section 22807 of the Public Employees’ Medical and Hospital Care Act for Less than Half Time Employees, Resolution No. 14/15-23, Page 113

It is the intent of Solano Community College to offer part-time benefits at the employee’s expense for employees working less than half time-employees.

Moved by Trustee Keith and seconded by Trustee Honeychurch to approve Resolution Electing to be Subject to Section 22807 of the Public Employees’ Medical and Hospital Care Act for Less than Half Time Employees, Resolution No. 14/15-23 as presented. The motion carried unanimously.

Comment from Vice President Larson – Solano adjunct association asked for access to purchase **health insurance**, at their own cost. ~~health insurance~~. We can extend the benefits to them at no cost to the District. It is a requirement of CalPers to provide this benefit at cost. Our agreement includes 2% administrative fee on top of the cost of the benefits to compensate for staff time in processing.

Finance and Administration

- (b) Adoption of an Owner Controlled Insurance Program (OCIP) for Use on Measure Q Bond Projects, Page 116

Board approval is requested for the adoption and implementation of an Owner Controlled Insurance Program (OCIP) for all significant construction projects in the Measure Q Bond Program. The OCIP is provided by the Statewide Educational Wrap-Up Program (SEWUP) Joint Powers Authority and is administered by Keenan, the District’s existing insurance carrier. OCIPs are not mandatory (as General Contractors can provide their own insurance) but are commonly used in Community College work and have proven to have saved costs by combining the

purchasing power of public agencies throughout California. The OCIP replaces the various construction risk insurance policies provided by the General Contractor and sub-contractors, providing more consistent coverage. The OCIP offers significant benefits, such as:

*Cost Benefits:*

- a. The District will realize lower costs for equivalent construction insurance coverage.
- b. The combined General Contractor and Subcontractor insurance costs range from 4% to 6% of a project's construction cost. In comparison, the OCIP averages 3.5% to 4%.

*Coverage Benefits:*

- a. The OCIP includes a larger umbrella of coverage, including coverage for District employees.
- b. Conventional insurance plans only last for the duration of the construction project. An OCIP provides up to 10 years of extended coverage.
- c. Overall insurance costs for construction activities are captured through a single source.

*Risk Management Benefits:*

- a. The OCIP provides higher levels of General Liability coverage.
- b. Enhanced oversight is provided directly by the Keenan, who functions as the OCIP provider. Keenan will insure that all contractors are enrolled in the program at all times.
- c. Keenan will manage the required documentation and confirm that it is up-to-date, as well as manage the safety program.

*Equity Returns:*

- a. As an added benefit, the OCIP offers a rebate above and beyond the cost benefits above, for creating construction safety standards that minimizes personal injury and construction defects claims over the life of the coverage.

District staff recommends that the Board allow the bond team to adopt and implement an OCIP for the Measure Q bond program.

Comment from Leigh Sata – asked for permission to move forward with OCIP program, which is purchased through existing insurer. District can provide insurance at 3.5-4%. No impact to Measure Q funds.

Moved by Trustee Brown and seconded by Trustee Chapman to approve the adoption of an Owner Controlled Insurance Program (OCIP) for Use on Measure Q Bond Projects as presented. The motion carried unanimously.

17. ANNOUNCEMENTS

Dr. Laguerre asked for Trustees to submit items for the upcoming study session by the end of the week. If not in February, the items will be considered in March.

18. ITEMS FROM THE BOARD

Board President Young reported that she attended the following College and community events:

December 2014

22 - Donated toys and also wrapped toys donated by others for Campfire Boys and Girls Club Christmas toy give-away.

January 2015

07 - Tutored mathematics to student athletes in an after school mathematics tutorial program at Vallejo High School

09 - SCCD Flex Cal activities: Present for all morning activities - including the Superintendent – President’s State of the College message

10 - 17th Annual Napa-Solano Building & Construction Trades Council Crab Feed at American Legion Post 550 in Vallejo

13 - Vallejo 2015 Juneteenth Planning Committee meeting. I am vice president of the planning committee for this event.

14 - Vallejo Unified School District Board meeting at Hogan Middle School auditorium

16 - Funeral services for the late Mrs. Doris Higgins who in 1969 became the first full time African American Counselor hired at Solano Community College. When I was hired in 1970 as the first female to teach mathematics full time and the first African American female hired full time to teach an academic course, Mrs. Higgins became my mentor and friend.

18 - Honorary Degree Presentation Ceremony at SCC. Honorary degrees were presented to Mrs. Amber Sabathia, Mr. CC Sabathia and Mrs. Jean Sunny Johnson Wright. I presented Mr. and Mrs. Sabathia their degrees and trustee Thurston presented Mrs. Wright her degree.

18 - SCCD presentation: 14<sup>th</sup> Annual Living the Dream Multicultural Celebration in Honor of Rev. Dr. Martin Luther King, Jr. This celebration was held in the Theater on the Fairfield Campus. I introduced the keynote speaker, the Honorable Trina Thompson, Alameda Superior Court Judge, who I mentored when she was a student at Vallejo High School.

19 - Vallejo NAACP march and rally: The rally was held in Hogan Middle School auditorium and Dr. Jowel Laguerre was the keynote speaker.

21 - Tutored mathematics to student athletes in an after school mathematics tutorial program at Vallejo High School

21 - SCCD Measure Q Steering Committee meeting

Trustee Thurston asked that the board meeting be dedicated to Doris Higgins, a longtime counselor of Solano who passed recently. She was here for 38 years, a dear mentor and helped many students with expert advice and financial assistance. Young added that she was a mentor, and because of her, stayed involved.

Trustee Brown won election for CTA and will be in LA this weekend and will not in attendance at the Board Retreat. Prior to the meeting, attended an event at Rodriguez High School that was about getting students to come to Early High School. Will be calling Supt because of many schools not represented. Those there were very excited and look forward to having main campus having a spelling bee with Vacaville campus.

19. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:44 p.m.

JCL:yc

15.01.21 BOARD MINUTES

\_\_\_\_\_ APPROVED \_\_\_\_\_  
A. MARIE YOUNG JOWEL C. LAGUERRE, Ph.D.  
BOARD PRESIDENT SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days